

NABE 2011

February 15-18, 2011

New Orleans, LA

NABE NATIVE CRAFTS CONTRACT

1) COMPANY OR INDIVIDUAL NAME _____

2) NUMBER OF TABLES REQUESTED _____ @ \$400 PER TABLE
ALL TABLES MUST BE PURCHASED THROUGH NABE. VENDORS MAY NOT BRING IN THEIR OWN

3) DESCRIPTION OF HAND-CRAFTED MATERIALS TO BE SOLD

4) CONTACT PERSON TO WHOM CORRESPONDENCE REGARDING ARRANGMENTS SHOULD BE SENT

NAME AND TITLE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP: _____

TELEPHONE (_____) _____ FAX (_____) _____

5) PAYMENT

- If paying by money order, make money order payable to NABE and mail along with this contract to address below. No checks will be accepted.
- If paying by credit card, please provide information below:

(Circle Credit Card Type): MasterCard Visa American Express Discover

ACCOUNT # _____ Exp. DATE _____

CARDHOLDER _____ SIGNATURE _____

6) I (the undersigned) have read the NABE 2011 Exhibit Hall Rules and Regulations on the reverse side of this contract and agree to adhere to all rules and regulations established by NABE for its 2011 conference. I agree to pay the amount indicated above for the type of conference participation I have selected. This contract becomes a binding agreement when accepted and signed by show management.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

PRINT NAME _____ TITLE _____

DATE _____

IF PAYING BY CREDIT CARD, YOU MAY FAX COMPLETED CONTRACT TO: (240) 450-3799

IF PAYING BY MONEY ORDER, PLEASE MAIL FULL PAYMENT WITH COMPLETED CONTRACT TO:

NABE 2011
8701 Georgia Avenue, Suite 611
Silver Spring, MD 20910-3752

QUESTIONS? PLEASE CALL Nilda Aguirre : (225) 284-3394
Email: n_aguirre@nabe.org

NATIVE CRAFTS TABLES AVAILABLE AT NABE 2011

NABE 2011, the 40th Annual International Bilingual/Multicultural Education Conference, will be held February 15-18, 2011 at the New Orleans Convention Center in New Orleans, Louisiana. The conference will feature programs, products, and services for the nation's increasingly diverse student population. More than 5,000 teachers, school administrators, academic experts, policymakers, parents, and community members from all over the United States are expected to attend.

Native artisans are cordially invited to showcase and sell their work at NABE 2011. Only native crafts persons/artisans selling handcrafted goods may participate – no dealers or wholesalers are allowed. Native crafts tables will be located in the convention center exhibit hall. The schedule will be as follows:

	Exhibit Setup	Exhibits Open			Exhibit Dismantling
	Tuesday February 15	Wednesday February 16	Thursday February 17	Friday February 18	Friday February 18
Opens	2:00 pm	12:00 pm	10:00 am	10:00 am	6:00 pm
Closes	5:00 pm	5:00 pm	5:30 pm	5:30 pm	11:30 pm

For each payment of \$400, you will be provided with a space equipped with an 8-foot draped table, two chairs and two Conference badges. Please note the following conditions:

- Only one table is allowed per exhibit space purchased.
- All tables must be purchased through NABE; no additional tables may be used.
- All persons who will be staffing tables must wear a Conference badge.
- Multiple spaces may be purchased.
- Vendors will be responsible for setting up and dismantling their own displays.
- Displays must be contained within exhibit space purchased and may not be displayed anywhere else in the exhibit hall or convention center.
- NABE will be unable to provide any additional security for this area, so you should not leave any of your items unattended.

Full payment is required in advance by credit card, money order made out to the National Association for Bilingual Education – we are unable to accept installment payments. No personal checks will be accepted. Any contract received with partial payment will be returned unprocessed, and no space will be reserved for the vendor. You must submit signed contracts and payments by January 5, 2011.

CANCELLATIONS: Inability by an exhibitor to attend the show is not grounds for a refund by show management. Cancellation requests must be submitted to NABE in writing by January 5, 2011. Requests received in writing by January 5 will be subject to a 25% (of contract value) processing fee. Refund requests will be processed after the show.

ONSITE PAYMENT OPTION:

- **CASH**
- **CREDIT CARD**
- **MONEY ORDER**